

HOUSTON COMMUNITY COLLEGE FOUNDATION
AMBASSADORS COMMITTEE CHARTER

This Charter sets forth the responsibilities of the Houston Community College Foundation's Ambassadors Committee (Committee).

I. Purpose

The Committee of the Houston Community College Foundation (Foundation) is a committee established to build awareness of HCC and the Foundation's mission and activities while strengthening the relationship between the Foundation and other community members capable of supporting HCC and/or the Foundation.

II. Responsibilities

To support the HCC Foundation and to be Ambassadors of HCC in the Houston community, the Committee is asked to:

- i. Support Foundation fundraising efforts;
- ii. Open doors and make introductions to community leaders; and
- iii. Stay informed about HCC and share with others as opportunities are presented.

III. Membership

There is no minimum or maximum number of Committee members. The Committee is comprised of:

- i. The Immediate Past Chair of the Board, who will serve as Chair of the Committee;
- ii. Other past Board members (although Board members have the option to decline to serve on the Committee) or current Board members; and
- iii. Community members who have not served on the Board but have been identified by the Board as advocates who could help advance the Foundation's strategic objectives.

Members of the Committee who are current Board members shall be appointed to, and removed from, the Committee by the Board. Such members are appointed for one-year terms, commencing September 1, except the Committee Chair, who will serve for a two-year term. No member of the Committee may in the current fiscal year or in the previous fiscal year have been associated in the capacity of a full-time employee or of compensated officer of Houston Community College or the HCC Foundation. Nor may any member of the Committee accept, either directly or indirectly, any consulting, advisory, or other compensatory fee from the Foundation. The Board can remove any Ambassador from the Committee at will.

IV. Authority

The Committee may not act on behalf of the Board but may provide advice and counsel to the Board for its consideration.

V. Meetings

Special meetings of the Committee may be held upon the call of the Committee Chair or Chairman of the Board. Meetings may be in person or virtual. The Foundation will work to support an Annual Meeting to review accomplishments in the previous fiscal year and discuss priorities for the new fiscal year.